

# COAAA Professional Education

## October 17, 2018

8:30AM– 11:45PM Registration begins at 8:00AM



**“Doing the Right Thing”:** **Ethics in the Workplace** Simply put, ethics is about doing the right thing, or in some instances, determining the best right thing to do when two “right” values are in conflict. This 3 hour workshop will provide participants with an opportunity to discuss, evaluate, and solidify their beliefs and values about ethics and ethical dilemmas. Determining the right thing can be determined by, but not limited to, laws, personal and professional values, ethical codes, organizational ‘rules’ or codes of conduct, utilizing a step by step process for sound decision making, or conducting an ethics ‘test’.

### Speakers

**Ruth McMonagle MBA, MSW, LISW-S** has been an independent trainer and consultant for over 30 years, specializing in management / supervisory training and increasing personal effectiveness. She is a lecturer, workshop facilitator, consultant and counselor. She holds a Master’s Degree in Social Work and Business Administration. Ruth is a member of American Society for Training and development. She is a licensed independent social worker in the State of Ohio.

### Objectives

At the conclusion of this workshop, participants will be able to:

- Better understand the importance of ethics in all aspects of the workplace
- Identify ways of deciding the best course of action - the **“right thing”** - when there appears to be more than one right thing to do
- Understand commonly encountered ethical dilemmas through in class discussions of case situations from four broad categories: professional relationships; boundary/ conflicts of interest; organizational/client services; and the use of organizational resources
- Identify the questions to ask when conducting an ethics ‘Test’
- Know how to use an 8-Step process for sound ethical decision making

### Hours

3.0 Social Work Clock Hours (#RSX059002)    3.0 BELTSS (Application has been made)  
3.0 Counselor Clock Hours (#RCX109207)

The Ohio Board of Nursing accepts events approved for Counselors & Social Workers for Continuing Nurse Education Contact Hours.

**This workshop meets the Ohio CSWMFT Board requirement for Social Work Ethics.**



### Central Ohio Area Agency on Aging

3776 S. High St., Columbus, OH 43207

614-645-7250    1-800-589-7277    [www.coaaa.org](http://www.coaaa.org)    [coaaa@coaaa.org](mailto:coaaa@coaaa.org)

*Your Aging and Disability Resource Network*

# COAAA Professional Education October 17, 2018

8:30AM - 11:45PM  
Registration begins at 8:00AM  
Doors to Education Center Open at 8:00AM

## Fee \$60.00

The workshop fee includes coffee, tea, and handouts. Lunch is not included.

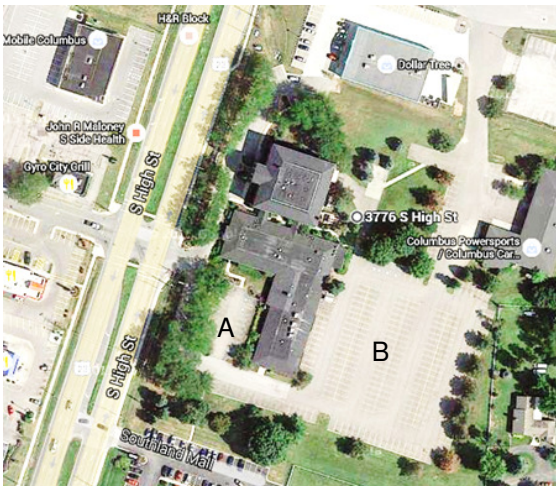
### LATE REGISTRATION: \$70.00 (after 10/10/18)

A **REFUND** will be made **ONLY for cancellations received 5 work days prior to the event**. If less than 5 days, a credit can be issued for use at another program within the next year. If notice of cancellation is not received before the date of the program, no credit can be issued. Any checks returned will be subject to a \$15 bad check fee by the City of Columbus.

## Please Note

Room temperatures can be difficult to control; dressing in layers adaptable to warm and cool temperatures is recommended. This training will be held at COAAA, 3776 S. High St., Columbus, OH 43207. The entrance to the training facility is in the low rise building to the far right when you enter the grounds. Parking is free, and light refreshments are available.

## Directions



COAAA is located at 3776 S. High St., Columbus, OH 43207. When you arrive, please park in front of the low rise building to the far right when you enter the grounds (Parking Lot A). If this lot is full, please park in the back of the building in the larger lot (Parking Lot B) and then return to the Education Center entrance.

Directions from 315 S/71 S: Continue onto 71 S. Take I-71 S to 270 E. Take exit 52 from I-270 E, and merge onto US-23 N/S High St. The facility will be on your right.

Directions from 270 E: Take exit 52, and merge onto US-23 N/S High St. The facility will be on your right.

Directions from 270 W: Take exit 52A, and merge onto US-23 N/S High St. The facility will be on your right.

Please Note: US-23 and S. High St. run concurrently.

## Registration Form

**Deadline Oct 10**

### Doing the Right Thing: Ethics in the Workplace

Name: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_

Agency: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

City/St/Zip: \_\_\_\_\_

Special Accommodations needed due to disability: \_\_\_\_\_

**Registration Fee: \$60.00** (lunch is not included)

**Late Registration Fee: \$70.00** (after 10/10/18)

Purchase Order Attached: # \_\_\_\_\_

\$ \_\_\_\_\_ Federal ID# \_\_\_\_\_

Make checks payable to **City of Columbus**, & mail with registration form to:

COAAA Training & Education  
3776 S. High St., Columbus, OH 43207

If using a purchase order, please attach a copy to the completed registration form. Questions? Call (614) 645-7250 or 1-800-589-7277; fax (614) 645-6146. COAAA will not accept registrations over the phone or fax without a purchase order number.