

COAAA Professional Education November 7, 2017

1:00PM– 4:15PM Registration begins at 12:30PM



Ethics, for Supervisors & Managers This 3 hour workshop will help participants understand the ethical behaviors which should govern all supervisor and employee interactions, understand the importance of role modeling expectations, and assist in identifying and resolving common ethical issues encountered in today's workplaces.

Speaker

Ruth McMonagle MBA, MSW, LISW-S has been an independent trainer and consultant for over 30 years, specializing in management / supervisory training and increasing personal effectiveness. She is a lecturer, workshop facilitator, consultant and counselor. She holds a Master's Degree in Social Work and Business Administration. Ruth is a member of American Society for Training and Development. She is a licensed independent social worker in the State of Ohio.

Objectives

At the conclusion of this workshop, participants will be able to:

- Identify supervisor-worker boundaries and behaviors which are unethical and/or potentially illegal
- Define dual-role relationships, identify different types of dual-role relationships and their central themes, and list their potential ethical and legal ramifications
- Through case scenarios, discuss common ethical issues such as supervising former peers and/or friends, socializing with former co-workers, social networking, fairness in supervision, giving/receiving of gifts, relationship building, self-disclosure, and other common issues that surface in today's workplaces
- Define a process for making ethical decisions, including five alternative actions to resolving ethical issues

Hours

3.0 Social Work Clock Hours (#RSX059002) 3.0 BELTSS (247-C-17)

3.0 Counselor Clock Hours (#RCX109207)

The Ohio Board of Nursing accepts events approved for Counselors & Social Workers for Continuing Nurse Education Contact Hours.

This workshop meets the 3.0 hour ethics **OR** supervision education requirement of the Ohio Counselor & Social Worker Board.



Central Ohio Area Agency on Aging

3776 S. High St., Columbus, OH 43207

614-645-7250 1-800-589-7277 www.coaaa.org coaaa@coaaa.org

Your Aging and Disability Resource Network

COAAA Professional Education November 7, 2017

1:00PM - 4:15PM
Registration begins at 12:30PM
Doors to Education Center Open at 12:30PM

Fee \$55.00

The workshop fee includes coffee, tea, and handouts. Lunch is not included.

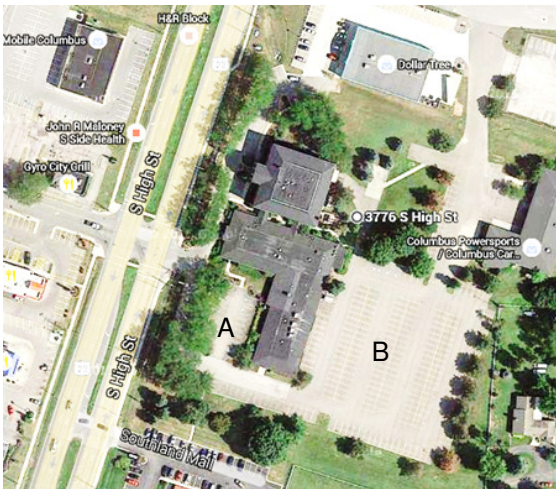
LATE REGISTRATION: \$65.00 (after 10/31/17)

A **REFUND** will be made **ONLY for cancellations received 5 work days prior to the event**. If less than 5 days, a credit can be issued for use at another program within the next year. If notice of cancellation is not received before the date of the program, no credit can be issued. Any checks returned will be subject to a \$15 bad check fee by the City of Columbus.

Please Note

Room temperatures can be difficult to control; dressing in layers adaptable to warm and cool temperatures is recommended. This training will be held at COAAA, 3776 S. High St., Columbus, OH 43207. The entrance to the training facility is in the low rise building to the far right when you enter the grounds. Parking is free, and light refreshments are available.

Directions



COAAA is located at 3776 S. High St., Columbus, OH 43207. When you arrive, please park in front of the low rise building to the far right when you enter the grounds (Parking Lot A). If this lot is full, please park in the back of the building in the larger lot (Parking Lot B) and then return to the Education Center entrance.

Directions from 315 S/71 S: Continue onto 71 S. Take I-71 S to 270 E. Take exit 52 from I-270 E, and merge onto US-23 N/S High St. The facility will be on your right.

Directions from 270 E: Take exit 52, and merge onto US-23 N/S High St. The facility will be on your right.

Directions from 270 W: Take exit 52A, and merge onto US-23 N/S High St. The facility will be on your right.

Please Note: US-23 and S. High St. run concurrently.

Registration Form

Deadline Oct 31

Ethics for Supervisors & Managers

Name: _____

Phone: (____) _____

Agency: _____

Email: _____

Address: _____

City/St/Zip: _____

Special Accommodations needed due to disability: _____

Registration Fee: \$55.00 (lunch is not included)

Late Registration Fee: \$65.00 (after 10/31/17)

Purchase Order Attached: # _____

\$ _____ Federal ID# _____

Make checks payable to **City of Columbus**, & mail with registration form to:

COAAA Training & Education
3776 S. High St., Columbus, OH 43207

If using a purchase order, please attach a copy to the completed registration form. Questions? Call (614) 645-7250 or 1-800-589-7277; fax (614) 645-6146. COAAA will not accept registrations over the phone or fax without a purchase order number.